

Project Management: introducing PRINCE2 methodology

with Helen Mattacott

Friday, 29th January 2010

English UK, 219 St John Street, London, EC1V 4LY

Introduction

This session introducing PRINCE2 methodology which is used in project management is aimed at: managers/owners/heads of department/ course directors/business managers/project sponsors

Session Outline

A project is essentially a task that requires inputs from several contributors, has clear objectives, specified start and finish dates and generally some limited resource within which to accomplish this. This session will look at how to successfully deliver a project using PRINCE2 (**Projects IN Controlled Environments**) - the current version of a project management methodology used in UK Government, private and public sector organisations. It is designed to be applied flexibly so that the same principles o good practice can be applied to a small project or to one costing millions of pounds.

| Timetable | |
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| Registration | 10.00 |
| Start Time | 10.30 |
| Approximate End Time | 16.30/17.00 |
| <i>Lunch and refreshments provided</i> | |

Outcomes

Participants will be introduced to PRINCE2 principles:

- How to ensure objectives are clear through project identification documents (PIDS);
- How to avoid 'scope creep'
- Introducing a management framework
- Ensuring there is user involvement
- Correct sequencing in work
- A visible reporting process

Trainer Profile

Helen Mattacott is a fully accredited business coach using 'Ology' methodology. Based in Exeter she runs her company, Beacon Peninsula, specialising in small to medium business development, management training and medical consultancy. She has extensive experience in executive and senior management coaching on a one-to-one, team and organisational level. Her expertise is in combining her passion for leadership training with her experience of and through understanding of the EFL industry. She genuinely enjoys supporting and challenging people who want to change aspects of their working life to reach their full potential. She has acquired 30 years of experience in a wide variety of private and state sector organisations in the UK and overseas, international enterprise, latterly working on projects within the NHS.

Contact:

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