

Validating internal awards

a BAC and Study UK joint conference

14 October 2009

Booking form

| | | |
|-------|------------|---------|
| Title | First name | Surname |
|-------|------------|---------|

Institution name

Institution address

Position / role (e.g. Principal)

Contact email address

Contact phone number

The conference will begin at 11:00 and finish at 16:30, with registration from 10:30. It will take place at the Westminster Conference Centre, 1 Victoria Street, London SW1H 0ET.

Each place at the conference will cost £30, which includes lunch and refreshments. Terms and conditions are on the second page of this form.

I am paying: by cheque (made payable to The British Accreditation Council)

by bank transfer (to CAF Bank Ltd, account number 00010161, sort code 40-52-40; use your institution's name as the reference)

Signed

Date

For further information please contact Tom Richards by emailing seminars@the-bac.org or telephoning 020 7447 2584.

Payment and cancellation conditions

If for any reason you have to cancel, you will be refunded in full if you cancel before Wed 7 October. If by that date you have not notified us you wish to cancel, payment in full will be required. If payment is not received by Wed 7 October, your place may be offered to delegates whose payment has been received.

UK Trade & Investment (UKTI)

The data you provide on this form will be communicated to UKTI in order for them to register you on arrival at the venue. This information will also be used by UKTI to inform you of any events / services they believe may be of benefit to you, unless you indicate otherwise below.

Please tick the box if you **do not** wish to have your details used for this purpose

Special requirements

If you have a disability, dietary requirement or any condition which you feel will need us to make special arrangements, please describe them here: